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## Application for “Social Top-up” (Erasmus+) for Participants with Fewer Opportunities

Erasmus Study Stay

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Erasmus Internship

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Surname, first name	
Address	
Degree Program	
Host institution, host country	
Period of stay	

I hereby apply for Erasmus+ additional funding for participants with fewer opportunities amounting to €250 per month. I declare that one of the following criteria which qualify for additional funding (below) applies to my situation. The top-up can only be granted once . Please tick only one box.

Supporting documentation listed below (*in italics*) is attached to my application for additional funding.

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**Participants with a disability or chronic illness with additional financial needs abroad**  
(*proof of your degree of disability (GdB) of at least 20; official letter of the social welfare office; medical certificate confirming your additional financial needs abroad due to a chronic illness*)

The application must be submitted BEFORE the start of your mobility. Please send the signed form **by email** to: [International@hs-gm.de](mailto:International@hs-gm.de), or submit the signed original. Any later submissions cannot be considered. The top-up fund cannot be granted in retrospect.



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- ☐ **Participants with child(ren):** Prerequisite: our child or children have to travel with you during the entire stay abroad.  
*(Birth certificate and travel documents of your child(ren)).*
- ☐ **Working students:** Students who have been continuously employed for 6 months before the scholarship application can apply for the social top-up. Prerequisites:
- The employment is not continued during the stay abroad.
  - Total net earnings of all activities per month of more than €450 and less than €850
  - The employment is subject to social insurance contributions (no self-employment)

*(please submit your pay slips)*

- ☐ **Students with non-academic background:** Both parents or caregivers do not have a degree from a university or university of applied sciences.  
*(Information on the educational background of the parents, honorary declaration by the parents)*

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Date, Student Signature

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Signature

International Office (Hochschule Geisenheim University)

We process your, sometimes special, personal data for the purpose of applying for and managing a top-up grant („top-up“) as part of the Erasmus+ program of the German Academic Exchange Service (DAAD) as funding body. In order to prepare the funding agreement between the DAAD and you as grant recipient, we share your personal data resulting from your application with the DAAD (Article 4, No. 1, GDPR). Supporting documents are verified and stored by HGU; they are not forwarded to the funding body. The legal basis for processing your data in this context is HGU's task to promote the exchange between German and international universities (section 3 para 9, 61 para 5 Hessian Higher Education Act, Article 6 para 1 c) , para 3 GDPR). Your rights arise from part 2 of the Hessian Data Protection and Freedom of Information Act (HDSIG) and the GDPR. Data to manage your application will be deleted after the end of the official storage period (section 15, para 2 HlMV. You have a right of appeal to the Hessian Commissioner for Data Protection and Freedom of Information.

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