

ELECTION ANNOUNCEMENT FOR THE ELECTION TO THE SENATE IN WS 2020 / 2021

The following representatives in the Senate for the member groups of Hochschule Geisenheim University (HGU) are to be elected in accordance with § 32 HHG: (HHG = Hessian University Act)

- professors,
- students and doctoral candidates according to § 24 para. 4 HHG,
- academic and scientific staff, according to § 75 para. 2 HHG (scientific members)
- administrative and technical staff.

According to § 36 HHG the Senate consists of **17 members** and is composed as follows:

- professors: nine members,
- students: three members,
- academic and scientific staff: three members,
- administrative and technical staff: two members.

Election Committee

In its session on **July 14, 2020** the Senate elected an Election Committee made up of the following members:

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| <p>1. <u>Professors</u>
members:
Prof. Simone Loose
Prof. Mark Strobl
substitutes:
Prof. Max Schröder
Prof. Gergely Szolnoki</p> | <p>3. <u>Administrative and Technical Staff</u>
member:
Ms. Martina Träger
substitute:
Mr. Carsten Hoch</p> |
| <p>2. <u>Academic and Scientific Staff</u>
member:
Dr. Maximilian Freund
substitute:
Mr. Timo Strack</p> | <p>4. <u>Students</u>
member:
Ms. Lena Will
substitute:
Ms. Hannah Schäfer</p> |

Election manager is the **Chancellor, Ms. Marion Waldeck, MBA.**

In coordination with the election management, the Election Committee is responsible for the proper preparation and conduct of the elections and for the technical preparation of the elections. Election Committee meetings are open to the public. The dates and locations of the meetings as well as the resolutions of the Election Committee are announced on the Hochschule Geisenheim University (HGU) website <https://www.hs-geisenheim.de/senatswahl/> as well as on posters.

General information

Election regulations: For the conduct of the HGU Senate elections in winter semester 2020 / 2021 the HGU election regulations of January 23, 2013, last amended on February 12, 2019 (Official Notice 03/2019), based on the Hessian Higher Education Act, apply.

Election Principles:

The representatives of the member groups in the Senate shall be elected in free, equal, secret and direct elections by the respective **member group according to the principles of proportional representation (list election)**. The form of election shall be determined by whether one or more nominations are submitted per group of members.

Proportional representation: If there are several approved nominations for election in a group, the election is conducted according to the rules of proportional representation. Each person entitled to vote has one vote. He or she can assign this vote to a list of nominations.

Direct election: If only one nomination for election or one list of candidates has been accepted in a group, it will be elected according to the rules of direct election. Each eligible voter has as many votes as there are seats in the Senate to be filled by the respective group.

If, in addition to a nomination for election that has already been submitted to the election office, at least one further list proposal is submitted within the same group of members, the election shall be conducted according to the principles of proportional representation. In this case, the order of the candidates indicated is decisive.

Substitutes: In the elections to the Senate (proportional representation), substitutes for the Senate members are also determined. Substitutes shall be the list members listed in the order of the list of candidates after the members of the Senate according to the number of mandates allocated to the list. If only one nomination is submitted for a group (direct election), the candidates who have not been allocated a seat on the basis of the election results and who have the next highest number of votes are substitutes. If a list of candidates contains fewer candidates than the maximum number of seats it would be entitled to, the remaining seats shall remain vacant.

Term of office: The term of office begins on the first day of the semester following the election, on April 1, 2021.

The term of office of the representatives from the group of students is one year. The representatives from the other groups are each in office for two years

Who can vote and be elected?

According to the election regulations, every member of the Hochschule Geisenheim University (HGU) is basically entitled to the right to vote and to stand for election for his group according to § 32 HHG.

Eligible to vote for the elections to the Senate are

- professors,
- students and doctoral candidates according to § 24 para. 4 HHG,
- academic and scientific staff according to § 75 para. 2 HHG (scientific members)
- administrative and technical staff.

who are registered in the register of electors.

Register of electors

The register of electors is available for inspection from

December 14, 2020, to December 16, 2020, in each case from 09:00 a.m. to 12:00 p.m.

- for students

Admissions Office, Müller-Thurgau-Haus

- for all employees

Election Office, Administration Building, room 116, 1st floor

Objections to the register of electors can be made in writing up to **December 17, 2020, 12:00 p.m.** A decision about the objection will be made by the Election Committee.

Submission of candidate nominations

Nominations should be submitted to the **Election Office, Administration Building, room 116, 1st floor**, by

December 14, 2020, 12:00 p.m.

using the form provided: <https://www.hs-geisenheim.de/senatswahl/> "Information & form templates for election".

Nominations should contain the names of all eligible candidates, in the correct order. Ideally, there should be an appropriate female / male representation in proportion to the group.

The lists of candidates should contain a sufficient number of candidates to enable sufficient substitutes to be appointed to the expanded Senate. Each applicant may only be named on one suggestion list.

The approved nominations will be made public after examination by the Election Committee.

Election days

Voting takes place by ballot on

January 26 to January 28, 2021, in each case from 10:00 a.m. to 02:00 p.m. in the Campus building (Mensa building)

Voting is only possible using the official voting documents, and other ballot papers and voting envelopes are invalid. Voting is invalid if the will of the voter cannot be clearly seen, the ballot paper contains an addendum or the ballot paper is not marked.

Voters must identify themselves with an official photo ID, unless they are personally known.

COVID 19 measures for the election

Depending on the pandemic situation, there may be further guidance on how to conduct the election.

Postal vote

There is the possibility of postal voting. An application for the sending of postal voting documents must be submitted in writing to the election office by **January 12, 2021, 12:00 p.m.** You will then receive your postal voting documents promptly.

Postal votes must be received at the election office by **January 25, 2021, 12:00 p.m.** Details of the voting procedure can be found in the election regulations.

Counting of votes and announcement of the provisional and final election results

The counting of votes will take place after the conclusion of the elections on **January 28, 2021, from about 02.15 p.m.** during the Election Committee meeting **in the Goethezimmer**. The Election Committee decides on the validity of the votes in cases of doubt.

The preliminary election result will be announced by the Election Committee in a suitable form immediately after it has been established and after it has been released by the election management - as a rule on the working day, **January 29, 2021**, following the count.

The relevant period for election review begins with the announcement.

After expiry of the review period, after a final decision in the election review procedure, or after expiry of the repeat period, the final election result shall be announced by the Election Committee after approval by the election management.

The elected members and substitutes shall be informed of the election result in writing by the election management.

Objections to the election

Any person entitled to vote may contest the results of the elections by means of an appeal. This requires a written application with reasons, which must be submitted to the Election Committee within seven working days of the determination of the preliminary election result.

For further details and provisions regarding the elections, please refer to our election regulations.

For the students, the elections to the Student Parliament are organized together with the elections to the Senate.