**Application for acceptance as a doctoral student**

**at the Hochschule Geisenheim University**

|  |  |
| --- | --- |
| 1. **Personal details and details of the qualification entitling the holder to award a doctorate** | |
| **Name:** | **First name:** |
|  |  |
| **Birth name if applicable:** | **Birth date:** |
|  |  |
| **Place of birth:** | **Gender** |
|  |  |
| **Nationality:** | **Other nationality if applicable:** |
|  |  |
| **Address (street, house number) private:** | **Postcode and city private:** |
|  |  |
| **Telephone (business & mobile):** | **E-Mail:** |
|  |  |

|  |  |
| --- | --- |
| 1. **Details of the doctoral project** | |
| **Working title in German and English** | |
|  | |
| **Supervisor at the Hochschule Geisenheim University** |  |
| **Institute/Working Group** |  |
| **Supervisor at the Partner University** |  |
| **Partner University** |  |
| **Department at Partner University** |  |
| **Academic Doctorate pursued** | D |
| **Planned start of the doctoral project** |  |
| **Planned end of the doctoral project /**  **the intended time of submission of the thesis** |  |
| **The thesis will be written in** | German  English |
| **If already known, type of thesis** |  |

|  |  |  |
| --- | --- | --- |
| 1. **Information on previous doctoral procedures** | | |
| **I have already registered for a doctorate** | Yes  No | |
| If that’s the case, please provide full details of any previous applications or doctoral projects (please also submit the certificate of cancellation/withdrawal from previous doctoral procedures): | | |
|  | | |
| **I have already taken a previous recruitment test within the meaning of § 10 Paragraph (3) of the doctorate regulations of Hochschule Geisenheim University or a comparable aptitude assessment procedure at another scientific university.** | | Ja  Nein |
| If that’s the case, please provide complete information on previous  aptitude tests: | | |
|  | | |

|  |  |
| --- | --- |
| 1. **Installations in accordance with implementing regulations** | |
| Signed curriculum vitae with photograph and essential information about the scientific education to date |  |
| Marriage certificate or other document if name has changed |  |
| Certificates for all completed university studies in officially certified form, if applicable officially certified translations into German or English |  |
| Overview of scientific publications that the applicant has already published. |  |
| Statements and certificates of other academic and state examinations that have been passed or failed |  |
| Project and work description of the planned dissertation (4 to 6 pages) |  |
| Preliminary work plan for the doctoral project - the topic should be formulated in such a way that its processing usually does not take more than three years (signed by applicant and supervisor). (part of the project description) |  |
| Tabular overview (Gantt diagram) of the timetable for the doctoral project  (part of the work description) |  |
| Confirmation of supervision of supervisor at Hochschule Geisenheim University |  |
| Confirmation of supervision of supervisor at Partner University (if applicable) |  |
| Confirmation of reviewer |  |
| Supervision agreement |  |
| Foreign applicants must provide proof of sufficient German or English language skills if they have not passed the final examination for a university course of study in the Federal Republic of Germany (see information sheet on language skills) |  |

By signing this application, I confirm that I have taken note of "good scientific practice" in accordance with the guidelines of the involved universities and the DFG and that I observe them.

With my signature, I confirm that the doctoral regulations of the Hochschule Geisenheim University and (if applicable) the cooperating faculty are known to me.

By signing this application, I confirm that the given data is truthful and correct to best of my knowledge.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**place, date signature doctoral student**

**Information on data protection:**

The Hochschule Geisenheim University and process your personal data for the purpose of testing your suitability as a doctoral student and for the statistical survey of doctoral students.

The legal basis is Art. 6 Para. 1 c of the European Data Protection Basic Regulation in conjunction with § 10 Para. 1 HStatG and § 15 BStatG.

Your data can be communicated to those employees of the Hochschule Geisenheim University ……………………………………………………………………………………………. or other public administration bodies that need it for the fulfilment of their public law tasks.

Your data will remain stored as long as it is necessary for the fulfilment of the aforementioned purposes.

You have the right at any time to request information about your data and to have inaccurate data corrected or their processing restricted (Art. 15, 16 and 18 of the European Data Protection Basic Regulation). If you consider the data processing to be illegal, you can lodge a complaint with the Hessian Data Protection Commissioner (Art. 77 of the European Data Protection Basic Regulation, § 55 of the Hessian Data Protection Act), . Data Protection and Freedom of Information Act.

You may also request that your data be transmitted in portable form or that it be transferred to another responsible person (Art. 20 EU-DSGVO).

Responsible for data processing are the Hochschule Geisenheim, Von-Lade-Straße 1, 65366 Geisenheim, Germany, represented by its president, and the ……………………………………………………………………………………………………………

The data protection officers are:

Hochschule Geisenheim University datenschutz@hs-gm.de

as well as the data protection officer at the named Partner University

……………………………………………………………………………………………………………I have taken note of the information on data protection.

place, date signature doctoral student