

## **Interim Regulation for Organizing Examinations for the Winter Semester 2020/2021 and Summer Semester 2021**

Resolution of the President's Council of Hochschule Geisenheim University,  
dated January 13, 2021

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On the basis of this resolution, HGU's Examination Committees are given the following tasks and competences in addition to the General Provisions for Assessment Regulations in order to be able to organize examinations for the winter semester 2020/2021 and summer semester 2021 in an orderly manner:

1. In deviation from paragraph 4.5 ABPO, examination dates shall be exclusively announced online by means of an electronic notice on the university portal. There shall be no public posting at the university.
2. In addition to paragraph 4.5 ABPO, information on examination periods, names of the examiners and examination locations shall be exclusively announced online by means of an electronic notice on the university portal.
3. The Examination Committees may extend the examination period. The examination period can either be extended and/or split. The examination period(s) may cover the time between February 13 and April 30, 2021, and shall explicitly include Saturdays as additional examination days. Examinations that are taken between April 1 and April 30, 2021 may count towards the winter semester 2020/2021.
4. In deviation from paragraph 3.3 ABPO, for exceptional cases in which conducting an exam is proven impossible due to special hygiene and distance requirements, the Examination Committee may determine an alternative examination format that is different to the one specified in the Assessment Regulations. The alternative examination format must be suitable to test the competences specified in the Assessment Regulations. The Vice-President of Academic and Student Affairs must be informed about the change prior to the decision of the Examination Committee.
5. Examinations may be taken in an electronic form (online). This may include in particular:
  - a. oral examinations or examinations that consist of an oral part (presentation, oral performance, or similar),
  - b. written examinations or written parts of examinations that consist of a combination of different types of examinations, which are not written assessments (*Klausuren*), such as project work, term paper, reports,

- c. in individual cases: practical examinations. Further details are determined by the Examination Committees.
6. Oral examinations or examinations that consist of an oral part (presentation, oral performance, or similar), can be conducted online. Further details are determined by the Examination Committees.
  7. In exceptional cases (individual case of hardship), the Examination Committee may offer examinations in an online format in accordance with the *Hessische Verordnung über die Durchführung elektronischer Fernprüfungen* (Regulation on the Conduct of Electronic Distance Examinations of the State of Hesse). The Vice-President of Academic and Student Affairs must be informed prior to the decision.
  8. Project work, term papers and other written assignments are to be submitted in an electronic format, which is determined by the Examination Committees (digital submission). The submission deadlines determined by the Examination Committee as well as the specifications on the digital submission of project work, term papers and other written assignments shall apply. Further details are determined by the Examination Committees.
  9. For final examinations, such as Master and Bachelor examinations in particular, the Examination Committees may provide alternatives to digital submission.
  10. Practical examinations can be conducted online. The provisions of paragraph 6 shall apply.
  11. The Examination Committees may extend the timeframe for written examinations (project work, term papers, reports, and similar) with reference to special difficulties arising from the restrictions imposed by the State of Hesse to contain the spread of the SARS-CoV-2 pandemic. The extension may not exceed 50 % of the timeframe stipulated in the Assessment Regulations.
  12. In deviation from the provisions of the BBPO, the deadline for submitting proof of the pre-study internship may be extended. Further details are determined by the responsible Examination Committee.
  13. In addition to paragraph 3.4.5. (1) ABPO, upon request of the student, the Examination Committee may extend the timeframe to work on the Bachelor thesis with reference to special difficulties arising from the restrictions imposed by the State of Hesse to contain the spread of the SARS-CoV-2 pandemic. The extension may not exceed 50 % of the timeframe stipulated in the Assessment Regulations. Further details are determined by the responsible Examination Committee.

14. For the Master thesis, the supplementary provisions of paragraph 13 shall apply accordingly.
15. In order to maintain the feasibility of the degree program, the Examination Committees may determine consecutive regulations in deviation from the Assessment Regulations.
16. An exchange student who has to take a classroom examination between February 13 and April 30, 2021, and whose scheduled stay has already ended by this time, may refer to the responsible Examination Committee to submit a request for SARS-CoV-2 special regulations. The student must enclose documents, which prove that it is impossible to be present for the classroom examination. The Examination Committee decides on the request and the type of SARS-CoV-2 special regulation.

These regulations shall come into force on the day of the resolution on January 13, 2021. They shall apply until a new resolution of the President's Council comes into force or the resolution of January 13, 2021 is revoked.