

## Nomination for election to the Senate WS 2024/2025

Please tick the group of voters for which the nomination will be made:

- Professors                       Academic and scientific staff members  
 Students                          Administrative- and technical staff members

The nomination should be made under the password / list name: \_\_\_\_\_  
(If the key word / list name is missing or inadmissible, the nomination will be given the name of the first candidate)

Name / contact details of trusted person / spokesperson: \_\_\_\_\_

Candidates from group of voters and declaration of consent:

	<b>Family name</b>	<b>First name</b>	<b>Date of birth</b>	<b>degree program / Organisation</b>	<b>Declaration of consent</b> (signature of candidate)
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					

	Family name	First name	Date of birth	degree program / Organisation	Declaration of consent (signature of candidate)
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					
17.					
18.					
19.					
20.					

**With my signature I agree that my name is entered in the nomination for the election to the Senate. I affirm that I have not given my consent to having my name entered in any other nomination list for the Senate.**

Deadline: December 16, 2024, 12.00 noon, in the Election Office, Administration Building, 1<sup>st</sup> floor, room 116.

Der Wahlvorschlag ist am \_\_\_\_\_ um \_\_\_\_\_ Uhr im Wahlbüro eingegangen. \_\_\_\_\_  
(Empfangsvermerk mit Kürzel)

## Explanation of the type of election

Election regulations: For the conduct of the HGU Senate elections in winter semester 2024/2025 the HGU election regulations of January 23, 2013, last amended on December 15, 2020 (Official Notice 07/2020), based on the Hessian Higher Education Act, apply.

Election principles: The representatives of the member groups in the Senate shall be elected in free, equal, secret and direct elections by the respective member group according to the principles of proportional representation (list election). The form of election shall be determined by whether one or more nominations are submitted per group of members.

Proportional representation: If there are several approved nominations for election in a group (i.e. more than one list), the election is conducted according to the rules of proportional representation. Each person entitled to vote has one vote. He or she can assign this vote to one list of nominations.

Direct election: If only one nomination for election or one list of candidates has been accepted in a group, it will be elected according to the rules of direct election. Each eligible voter has as many votes as there are seats in the Senate to be filled by the respective group.

If, in addition to a nomination for election that has already been submitted to the election office, at least one further list proposal is approved within the same group of members, the election shall be conducted according to the principles of proportional representation. In this case, the order of the candidates indicated is decisive.

Substitutes: In the elections to the Senate substitutes for the Senate members are also determined, who in turn form the Extended Senate together with the Senate members.

Proportional representation: Substitutes shall be the list members listed in the order of the list of candidates after the members of the Senate according to the number of mandates allocated to the list.

Direct election: If only one nomination is submitted for a group, the candidates who have not been allocated a seat on the basis of the election results and who have the next highest number of votes are substitutes.

If a list of candidates contains fewer candidates than the maximum number of seats it would be entitled to, the remaining seats shall remain vacant.

Nominations should contain the names of all eligible candidates, in the correct order. Ideally, there should be an appropriate female / male representation in proportion to the group.

The lists of candidates should contain a sufficient number of candidates to enable sufficient substitutes to be appointed to the expanded Senate. Each applicant may only be named on one list of nomination.